

# TTI ENVIRONMENTAL, INC.

an equal opportunity employer

LAST NAME		FIRST		MIDDLE	
STREET ADDRESS			APT. NO.	CITY	STATE
ZIP CODE					
HOME PHONE		BUSINESS PHONE		OVER 21 YEARS OF AGE?	<input type="checkbox"/> YES <input type="checkbox"/> NO
				OVER 18 YEARS OF AGE?	<input type="checkbox"/> YES <input type="checkbox"/> NO
ARE YOU A U.S. CITIZEN?	<input type="checkbox"/> YES <input type="checkbox"/> NO	IF NO, DO YOU HAVE THE RIGHT TO WORK IN THIS COUNTRY?			<input type="checkbox"/> YES <input type="checkbox"/> NO
HAVE YOU EVER SERVED IN U.S. ARMED FORCES?	<input type="checkbox"/> YES <input type="checkbox"/> NO	WHAT BRANCH?	DATES OF SERVICE FROM: TO:		
SPECIAL TRAINING					
POSITION DESIRED:			FULL TIME	PART TIME	TEMPORARY
HOURS AVAILABLE:		ARE THERE ANY DAYS YOU CANNOT WORK?		DATE AVAILABLE TO START WORK	
A.M.		P.M.			
SALARY EXPECTED: \$ PER		HAVE YOU EVER BEEN BONDED?	<input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, ON WHAT JOBS?	
HAVE YOU EVER BEEN CONVICTED OF A FELONY?		<input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, PLACE: DATE:		
OFFENSE: A conviction record will not necessarily bar employment.			SENTENCE AND REHABILITATION:		
HAVE YOU EVER WORKED FOR TTI?		<input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, DATE:		

EDUCATION				
NAME	ADDRESS	FROM - TO	DEGREE OR DIPLOMA	MAJOR STUDIES
HIGH SCHOOL				
COLLEGE				
OTHER				
OTHER				

LIST ANY PROFESSIONAL CERTIFICATIONS

DRIVING RECORD
DRIVER'S LICENSE #:
HAS YOUR DRIVER'S LICENSE EVER BEEN SUSPENDED/REVOKED: STATE:
IF SO, WHEN/WHY?
IS YOUR DRIVER'S LICENSE CURRENTLY IN GOOD STANDING:
Employment with TTI is not contingent upon satisfactory driving record unless you are applying for a sales or field position. However, you must have a satisfactory driving record as defined by our Corporate Driver Performance Analysis System to drive on company business at any time

### WORK EXPERIENCE

Please give complete employment record. Start with most recent employer first. Accuracy in dates is essential.

DATES: FROM – TO	COMPANY NAME, ADDRESS & PHONE #	SUPERVISOR & TITLE	REASON FOR LEAVING
TYPE OF BUSINESS	DUTIES AND RESPONSIBILITIES		TITLE OF POSITION HELD
DATES: FROM – TO	COMPANY NAME, ADDRESS & PHONE #	SUPERVISOR & TITLE	REASON FOR LEAVING
TYPE OF BUSINESS	DUTIES AND RESPONSIBILITIES		TITLE OF POSITION HELD
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DATES: FROM – TO	COMPANY NAME, ADDRESS & PHONE #	SUPERVISOR & TITLE	REASON FOR LEAVING
TYPE OF BUSINESS	DUTIES AND RESPONSIBILITIES		TITLE OF POSITION HELD

Do you have any physical limitations, handicaps or health problems that could prevent you from successfully performing the job for which you are applying?

If yes, explain:

I certify that the above information is true and complete. I understand that my employment is contingent upon the accuracy of this information and authorize TTI to conduct a confidential check of my previous employers, military service and educational background. I understand that if, after being employed, TTI finds that any of this information is not accurate, my employment may be terminated for cause. Further, I understand that my employment is contingent upon my taking and passing a pre-placement medical examination (including a drug screening test) to determine if any health problem exists which would prevent me from successfully performing the job for which I am applying. If I become an employee of TTI, I hereby agree that such employment may be terminated by TTI at any time without notice and without liability to me for wages or damage. I further agree that no oral promises inconsistent with the above have been made to me.

Signature of Applicant

Date



Dear Employee or Applicant:

The driving record of TTI Environmental, Inc. (TTI) employees and applicants have a direct bearing on our ability to obtain auto insurance and the subsequent pricing of that insurance. Our underwriter is requiring that TTI examine our employee's and applicant's Motor Vehicle Records (MVR) prior to the policy renewal and pre-employment to determine each person's compliance with the underwriter's driving record requirements. As such, please read, complete and sign this Records Release Form.

Thank you.

**RECORDS RELEASE FORM**

I authorize TTI Environmental, Inc. to obtain my MVR and share the information only with the necessary parties for the purpose of writing an auto insurance policy and for pre-employment screening purposes. I understand this information will become a part of my permanent Employee Record File or Applicant File. TTI will use this information to determine if an employee's or applicant's driving record indicates a pattern of unsafe or irresponsible driving, and to make any recommendations for corrective actions regarding company driving privileges in accordance with TTI's Driver's License and Driving Record Policy (attached) and/or TTI's auto insurance carrier requirements.

\_\_\_\_\_  
Employee/Applicant Name and State

\_\_\_\_\_  
License Number

\_\_\_\_\_  
Employee/Applicant Signature

\_\_\_\_\_  
Date

In accordance with applicable federal and state laws, information about each employee and/or applicant may be requested in connection with this release form to determine eligibility of employment. We may use a third party to collect this information. Any information which we have or may obtain about you will be treated confidentially.

You have the right to see personal information collected about you, and you have the right to correct any information which may be incorrect.

***Driver's License and Driving Record Policy***

*All employees at TTI are required to have a valid driver's license. Driving records will be verified and an acceptable driving record is a condition of employment. All employees are required to attend a Defensive Driving Course, and to apply defensive driving techniques while driving a company vehicle or personal vehicle with current auto insurance while on company business.*

*Employees are expected to drive in a safe and responsible manner and to maintain a good driving record. TTI will review employee Motor Vehicle Records to determine if an employee's record indicates a pattern of unsafe or irresponsible driving, and to make a recommendation to Management for corrective action, suspension or revocation of company driving privileges. Unacceptable records or loss of company driving privileges may result in the full range of disciplinary procedures including termination of employment.*